FLORIDA ◆ MARINE
FMT
Transporting America's Resources

OPEN ENROLLMENT DATES:
AUGUST 26ST - SEPTEMBER 6TH

All enrollments must be completed by SEPTEMBER 6TH

Completing Open Enrollment through bSwift is now REQUIRED for all eligible employees. In order to keep current coverage or make changes for the upcoming plan year, you must complete the enrollment process.

HOW TO ENROLL ONLINE

(1) **Navigate to your web browser and type http://myfloridamarinebenefits.bswift.com**
(Set a bookmark so you can return to it easily.)

NOTE: Your computer must have Microsoft Internet Explorer Version 11.0, Mozilla Firefox Version 35.0, Safari Version 10.0, or Google Chrome Version 39.0. 2171.99m or higher in order to use the enrollment site.

For the most efficient experience please use a computer and not a cell phone.

(2) **Your username and password has already been set to the following:**

USERNAME: First initial of your first name, first initial of your last name and the last 4 digits of your social security number (ie., Jane Smith xxx-xx-1234: js1234)

NOTE: Usernames are not case sensitive.

PASSWORD: Your initial password is the last 4 digits of your Social Security Number.
You will be prompted to change it after your initial login.

(3) **To begin your enrollment from the Home Page click on "ENROLL NOW".**

The system is broken down into 4 steps/tabs. You will be taken through each tab to make changes or confirm your information on file and choose your benefits for the plan year:

1. Employee (Personal Information)
2. Family (Family Information)
3. Enroll in your benefits
   - Upload any required documentation for your dependents (Marriage License, Birth Certificate, etc.)
4. Confirm your elections
5. Print and/or email a copy of your confirmation page for your reference

The Call Center is still available for any questions you may have regarding your benefits or enrolling online through bSwift. The Call Center is available at the below dates and times.

Monday through Friday from 8AM CT - 5PM CT • August 26th - September 6th • Phone Number: 833-680-0910